



HAPPY RELOCATION

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Quotation

Customer/Company Name: _____ Contact Date: _____
 Tel: _____ Fax: _____ Quote Date : _____
 E-mail: _____ Quote No.: _____

Move Out Address: _____

General Building
 Tenement (carry ___ layer of stairs)
 House (carry ___ layer of stairs)
 Villa (carry ___ layer of stairs)
 Lifts straight out of/into the building entrance
 Lifts, but on and off the moving stairs (carry ___ layer of stairs)
 Lifts, take the lift to get to ride on the cargo area
 Trucks cannot stop the door, to walk ___m
 Commercial / Industrial Building

Move In Address: _____

General Building
 Tenement (carry ___ layer of stairs)
 House (carry ___ layer of stairs)
 Villa (carry ___ layer of stairs)
 Lifts straight out of/into the building entrance
 Lifts, but on and off the moving stairs (carry ___ layer of stairs)
 Lifts, take the lift to get to ride on the cargo area
 Trucks cannot stop the door, to walk ___m
 Commercial / Industrial Building

Extra Move Out/In Address: _____

General Building
 Tenement (carry ___ layer of stairs)
 House (carry ___ layer of stairs)
 Villa (carry ___ layer of stairs)
 Lifts straight out of/into the building entrance
 Lifts, but on and off the moving stairs (carry ___ layer of stairs)
 Lifts, take the lift to get to ride on the cargo area
 Trucks cannot stop the door, to walk ___m
 Commercial / Industrial Building

Removal Date _____ **Arrival Time** _____

Boxes Delivery Date _____ **Arrival Time** _____

Total Amount: _____
Deposit: _____ **Receive Deposit Date:** _____
Balance: _____ ****Please settle the balance on the moving day**

Removal Item List (please fill in the required number of articles handling)

Bed											
Item	Move	Discard	Item	Move	Discard	Item	Move	Discard	Item	Move	Discard
Single size Mattress			Single Bed			Double size Mattress			Double Bed		
Hydraulic Bed			Bunk Bed			Combination Bed			Trundle Bed		
Baby Bed			Sofa Bed			Foldable Bed			King Size Bed		
Cabinet and Rack											
3-foot Closet			4-foot Closet			6-foot Closet			Large Wardrobe		
Chest of 3-4 Drawers			Chest of 5-6 Drawers			Chest of ___ Drawers			Camphor Wood Cage		
Bedside Cupboard			T.V. Cabinet			Shoe Cabinet			Large Shoe Cabinet		
Combination Cabinet			Showcase			Glass Ornament Cabinet			Cabinet		

Item	Move	Discard	Item	Move	Discard	Item	Move	Discard	Item	Move	Discard
Bookcase			Bookshelf			CD Rack / Cabinet			Shelving		
Computer Desk with Cabinet			Desk with Drawers			Clothes Rack					
Sofa, Table and Chair											
____ Seat Sofa			L-Sofa			Large Sofa			Sofa Chair		
Wood Dining Table			Glass Dining Table			Marble Dining Table			Dining Chair		
Coffee Table			Glass Coffee Table			Marble Coffee Table			Dresser		
Large Dresser			Desk			Glass Desk			Computer Desk		
Foldable Table			Foldable Chair			Children's Desk/Chair			Swivel Chair		
Home Appliances											
LCD T.V.			Old-style T.V.			Wall-mounted T.V.			Projector		
Audio			Small Speakers			Speaker Height			Computer		
Printer			Washing Machine			Dryer			Refrigerator		
Microwave			Oven			Fan			Air-conditioner		
Vacuum			Dehumidifier			Heater			Water Heater		
Cooking Stoves			Grill			Massage Chair			Foot Massage Machine		
Gym Machine			Floor lamp			Crystal Lamp			Ceiling Lamp		
Musical Instruments and Others											
Piano			Grand			Keyboard			Musical Instrument		
Large Musical Instrument			Bicycle			Aquarium			Large Aquarium		
Safes			Large Safes			Potted			Large House Plant		
Stone carving / Statue			Mirror / pictures			Mahjong Table			Ladder		
Rug / Drapes			Suitcase			Sports Equipment			Outdoor Furniture		
Paper Cartons, Plastic Boxes and Bags											
Bring your Own Boxes			Plastic Boxes			Nylon Bag					
Happy Provided Small Box 21x14x15"			Happy Provided Large Box 21x16x23"			Wardrobe Box 23x18x42"					

Business

Item	Move	Discard	Item	Move	Discard	Item	Move	Discard	Item	Move	Discard
L Type Office Table			Office Table			Partitions			Conference Table		
Large Conference Table			Executive Table			Executive Chair			Office Chair		
Cabinet Height			Wood Filing Cabinet			Iron Filing Cabinet			Under the Desk Cabinet		
Track File Cabinet			Shelf			Reception			Photocopy machine		
Large Photocopy Machine			FAX Machine			Office Equipment			Water Dispenser		
Central Computer			Computer			Documents (box)			Miscellaneous (box)		

Others

Item	Move	Discard	Item	Move	Discard	Item	Move	Discard	Item	Move	Discard

Remarks

- Packaging sundries Un-packaging sundries Furniture Packaging Furniture special protection Furniture orientation
 Furniture assembly and disassembly Chandeliers assembly / disassembly Install T.V. on the wall
 Install picture / mirror on the wall Install _____ on the wall
- Old address (Protection for the floor and wall of lobby main passageway) Old address (Protection for the floor and wall of indoor)
 New address (Protection for the floor and wall of lobby main passageway) New address (Protection for the floor and wall of indoor)
- Furniture disposal location Estate refuse collection point Government refuse collection point
 Government waste disposal costs (\$250/ton) Require No need

Special Requirement